**CANDIDATE APPLICATION – CHECKLIST**

**Surname of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**All candidates are to provide the following:**

[ ]  Copy of your current resume.

**If applying for CH(in training) or CHTech(in training)**

[ ]  Copy of proof of enrollment in a post-secondary surveying or geomatics program or

**[ ]** Copy of proof of graduation from a post-secondary surveying or geomatics program

**If you are NOT applying as a CLS Commission holder you will also need one or more of the following:**

[ ]  Copy of Certificate for Category A or B course

[ ]  Copy of BSc in Surveying

[ ]  Copy of CBEPS Certificate of Completion

[ ]  Copy of Diploma or Certificate in surveying obtained from a learning institution

**Where the candidate has BSc in Surveying (or equivalent) education qualifications and applying for Level 1 or Level 2 Certification**

[ ]  An official transcript(s) of marks (official copy to be mailed or e-mailed directly to the ACLS Registrar, see addresses at the end of the form).

[ ]  Detailed course description of material covered in each course during the year taken, together with a breakdown of the number of hours spent on each major part.

[ ]  The number of hours in the academic term that were reserved for (a) classes and (b) laboratory assignments.

[ ]  List of prerequisites for each course taken.

**Copies of Marine Course, Equivalent or higher Certificates for the following:**

[ ]  Industry Canada - Restricted Operator’s Certificate (Maritime) – ROC(M)

[ ]  Transport Canada – Marine Emergency Duties: Domestic Vessel Safety (MED-DVS) or MED A3 or International Standards for Training, Certification and Watchkeeping (STCW) Basic Safety Training Course equivalent.

[ ]  Transport Canada – Small Vessel Operator Proficiency (SVOP)

**CBEPS C1, C2, C4, C5, C6, C7 and C12 Subjects for Level 2 applicants**

For each subject as follows:

[ ]  Confirmation from CBEPS that you passed the exams for the subjects or was exempted OR

[ ]  IHCS Self-Assessment Form

**CBEPS E2 – Advanced Hydrographic Surveying Examination – Level 1**

[ ]  Confirmation from CBEPS that you passed the E2 exam or was exempted OR

[ ]  IHCS Self-Assessment Form

**CBEPS E2 – Advanced Hydrographic Surveying Limited Examination – Level 2**

[ ]  Confirmation from CBEPS that you passed the E2 exam or was exempted OR

[ ]  IHCS Self-Assessment form for limited E2

**Hydrographic and Offshore Surveyor Logbook and Summary (or Executive Management logbook for Level Executive applicants)**

[ ]  Number of separate logbook forms: \_\_\_\_\_\_

**Project Report for Level 1 and Level 2 applicants**

[ ]  Copy of Approved Project Report OR

[ ]  Application for Project Report Approval

OR

[ ]  High Level Management Evidence for Level Executive applicants

**Association of Canada Lands Surveyors**

C/o Registrar

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