

### Who we are:

Sub-Arctic Geomatics Ltd. (Sub-Arctic), a Challenger Geomatics Ltd. company, is a professional northern survey firm with headquarters in Yellowknife and a seasonal field office in Iqaluit. Since 1992, Sub-Arctic has provided quality survey and geomatics services for a wide range of projects in Yellowknife, Iqaluit and across the Canadian North. Sub-Arctic has an excellent history of managing the relationships, logistics and delivery of survey and geomatics services for projects in nearly every northern community and region. Since its inception, Sub-Arctic also holds the distinction of having been involved in the exploration and construction of every diamond mine in the north, and of having prepared approximately one-third of all Plans of Survey registered in the Northwest Territories and Nunavut.

### Does Your Career Require a Challenge?

We offer challenging and rewarding employment along with on the job training and educational courses that allow our team members to rise to their full potential. We pride ourselves in offering opportunities for growth across all our offices. We offer competitive compensation and benefits packages to our employees. We are always looking for "talent"- people who will be challenged and engaged in a growing company. We know that it is through our talent that we can continue to attain our goals and realize our vision.

### Ready to join our team?

We have been growing in all areas and continue to seek out passionate and innovative people who strive for excellence. Our growth is your opportunity!

We are currently seeking the talent of a **General Manager, Canada Lands Surveyor (CLS)**, to work alongside our current General Manger and transition into the role in approximately a year.

### Position Overview:

Reporting to the VP, North of 60, the General Manager will oversee technical staff and the daily duties of administration staff. This position is responsible for the operation of the Corporation including delivering high quality and cost-effective services; staff development; budgeting and financial control; identifying and implementing process improvements; business development; ensuring the operations are regulatory compliant.

This position will be located out of Yellowknife, NT. The successful candidate must live in Yellowknife or be willing to relocate and is eligible for relocation assistance under our relocation policies.

### General Responsibilities:

- Regularly monitor and assess the allocation of operational resources to ensure quality service is maintained and continuous improvement is achieved.



- Prepares and continuously monitors budget and project performance in meeting budgetary and profit targets, and initiates appropriate changes as required.
- Works in collaboration with the Business Development group in identifying potential opportunities; provides technical input into client presentations; prepare proposals.
- Identifies technical or professional development training needs and initiates employee training as required.
- Ensures staff's performance is evaluated on a yearly basis and on-going as is required; feedback on performance is provided to staff in a timely manner; address employee relations issues and problems.
- Maintain and monitor staffing, levels, expectations and motivation to fulfill operational requirements
- Ensures corporate policies are implemented and followed and fulfills the "Management Responsibilities" as listed in the company's health and safety manual.
- Work in collaboration with all corporate departments such as business development, finance, administration, human resources and IT.
- Assume Project Management duties as is necessary to maintain a financially sustainable operation.

### **Knowledge, Skills and Abilities:**

- Familiarity with logistics of working and travelling in the Northwest Territories and Nunavut.
- Working knowledge of MicroSurvey, AutoCAD and the operation of Leica and Trimble GPS and Total Station instruments.
- Experienced in the survey of mineral claims in the Northwest Territories and Nunavut an asset.
- Possess the ability to provide exceptional customer service.
- Solid written and verbal communications skills.
- Strong interpersonal and negotiation skills.

### **Qualifications:**

- Minimum 10 years of office and/or field experience in Geomatics, including supervisory responsibilities, or, an equivalent combination of education, training and experience.
- Canada Lands Surveyor (CLS) or a Provincial Lands Surveyor who can obtain their CLS commission through Labour Mobility.
- Degree in Geomatics Engineering is considered an asset.

### **To Apply:**

<https://challengergeomatics.clearcompany.com/careers/jobs/12df60fc-8423-e064-10f1-313a051e9d6f/apply?source=733169-CS-12231>

### **Corporate Overview:**

Sub-Arctic's parent company, Challenger Geomatics Ltd. (Challenger), is a Canadian geomatics company with offices in Calgary, Edmonton, Whitehorse, Fort McMurray, Grande Prairie, and Drayton Valley. Incorporated in 1984, Challenger provides multi-disciplinary survey and geomatics services to the



**Sub-Arctic Geomatics Ltd.**  
*a CHALLENGER GEOMATICS LTD. company*

## Position Posting

construction, oil and gas, mining, utilities, and municipal sectors. Challenger is proudly employee-owned, and has a staff of more than 180 permanent employees. Together, Challenger and Sub-Arctic have a well-established presence in all three of Canada's northern territories – Yukon, Nunavut and the Northwest Territories – and our extensive northern credentials position us as the surveyor of choice for survey, mapping and geomatics services across Canada's North.

Our corporate objective is to offer innovative and professional geomatics services. We achieve this objective by providing our clients with the academic background and hands-on expertise of our professional staff. Our team includes land surveyors, professional engineers, software specialists, cartographers, hydrographers, survey technicians, drafting technicians, photogrammetrists, GIS technicians, and support personnel. Safety is first at Sub-Arctic – we are COR certified with years of proven health and safety excellence.