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**ACLS SURVEY DOCUMENT AND MONUMENT LEVY REPORT FORM**

Plan Title:

SGB Project or Item Number:

Surveyor's File Number:       Date:

Name of Surveyor:       Licence #:

Name of Firm:       Permit #:

Address:

Municipality:       Prov./ Terr.:     Postal Code:

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**This form is to be used only if one of these four particular situations listed below applies. For all other situations, the MyCLSS web portal is to be used.**

**Please choose one option in the survey document fee section and complete the monument fee section**

|  |  |
| --- | --- |
| **SURVEY DOCUMENT FEE:** |  |
| [ ]  **$ 91.00** | for survey instructions issued with MyCLSS, where a checklist is not ready or exempted but subject to survey document fee as listed on page 3. | $\_\_\_\_\_\_\_\_ |
| [ ]  **$ 0.00** | for survey instruction issued with MyCLSS but exempted from survey document fee as listed on page 3. (ex: Field notes in book form, LS56) | $\_\_\_\_\_\_\_\_ |
| [ ]  **$ 0.00** | N/A – Justification \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_ |
|  |  |
| **MONUMENT FEE** |  |
|  | Number of new monument placed ………….. | \_\_\_\_\_\_\_\_ | x $16.00 | $\_\_\_\_\_\_\_\_ |
|  | *Note: Monument fee does not apply to restored or re-established monuments, or ancillary monumentation* |  |  |
| (plus GST or HST) | $\_\_\_\_\_\_\_\_ |
| TOTAL | $\_\_\_\_\_\_\_\_ |

**(Do not enclose payment; members will be invoiced by the ACLS)**

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**ANNEX 1 – Appendix A of the ACLS/SGB MOU**

**Survey Documents that are subject to the checklist and/or fee.**

**All Survey documents in plan form including field notes in plan form prepared under the instructions of the Surveyor General, including but not limited to:**

* Official plans to be confirmed by the Surveyor General under section 29 and Part III of the *Canada Lands Surveys Act*.
* Plans of surveys of mining claims prepared under the authority of section 39 of the *Placer Mining Act* (Yukon), section 86 of the *Quartz Mining Act* (Yukon), section 57 of the *Northwest Territories Mining Regulations* and section 57 of the *Nunavut Mining Regulations.*
* Plans of surveys of placer baselines prepared under the authority of section 40 of the *Placer Mining Act* (Yukon)*.*
* Plans of “legal surveys” prepared under the authority of the *Canada Oil and Gas Land Regulations*, section 75 of the *Newfoundland Offshore Petroleum Drilling and Production Regulations*, section 75 of the *Nova Scotia Offshore Petroleum Drilling and Production Regulations*, section 74 of the *Canada Oil and Gas Drilling and Production Regulations*, and sections 17 and 24 of the *Oil and Gas Drilling and Production Regulations* (Yukon)*.*
* Plans of surveys prepared under the authority of section 40 of the *Indian Oil and Gas Regulations, 1995.*
* Plans of surveys “showing the area of a river to be leased” prepared under the authority of the *Territorial Dredging Regulations.*
* Plans of surveys prepared under the authority of section 10 of the *Dominion Water Power Regulations.*
* Plans of surveys prepared under the authority of section 21 of the *Indian Mining Regulations.*
* Plans of surveys (including compiled plans that subdivide or consolidate lots) prepared under the authority of the *Land Titles Act* (NWT or NU or YT) and the *Land Titles Plans Regulations* (NWT or NU or YT).
* Plans of surveys of condominium prepared under the authority of section 6 of the *Condominium Act* (NWT or NU or YT).
* Survey Plans prepared under the authority of section 31 of the *Canada Lands Surveys Act*. Explanatory Plans prepared under the authority of section 31 of the *Canada Lands Surveys Act*. Administrative Plans prepared under the authority of section 31 of the *Canada Lands Surveys Act.*
* Land Management Transfer plan prepared under the authority of section 31 of the Canada Lands Surveys Act.
* Air Space Parcel Plans prepared under the authority of section 31 of the *Canada Lands Surveys Act.*
* Descriptive Plans prepared under the authority of the *Land Titles Act.*
* Explanatory Plans prepared under the authority of the *Land Titles Act.*

List of survey documents that are not subject to a checklist on May 2nd, 2016

This list will be updated on an ongoing basis.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SURVEY PLAN TYPE** | **SURVEY DOCUMENT TYPE** | **PROVINCE** | **CHECKLIST** | **Survey Document fee** |
| CLS Act (Sec 31) - Land Management Transfer plan | Land Management Transfer plan | All | Not ready | Yes |
| Land Use Area  | Land Use Area | AB, SK, MA, AT, ON | exempt | No |
| LS56 (restoration and/or replacement of monuments) |  | All | exempt | exempt |
| Surveys that abut Canada Lands |  | All | exempt | exempt |
| Reports and Field Notes | Field Book | All | exempt | exempt |