	Procedure Manual Section Committee Procedures	Document No.	
	Document Title Meeting information form	Version 1	Effective date : 09-06-25

Meeting: ACLS Ontario Regional Group Meeting

Date: May 11th, 2017
Time: 12h00 to 13h20 EDT
Place: GoToTraining
Purpose: **Routine Meeting**


Contents: (√)
Distribution: √
Agenda: √
Minutes: √

Participants	√	Roles
Bob Halliday	√	Chairperson
Jean-Claude Tétreault	√	ACLS Executive Director
Anne Cole	√	ACLS Past President
Cindy Kliaman	√	Manager Ontario Regional Office
Julia Meldrum Smith	√	Practice Review Manager
Representatives of ACLS committees		Presenter of Committee Update
CLS members		

AGENDA

Time	#	Item	Who	Duration
12h00	1.	Opening Remarks and call for secretary	Bob	2 minutes
12h02	2.	Approval of the Agenda	Bob	2
12h04	3.	Approval of Minutes of February 25/16	Bob	2
12h06	4.	Survey Cost and Capacity Studies	J.C.	10
12h16	5.	Digital Signatures	J.C.	10
12h26	6.	Ontario Regional Office/SGB Report	Cindy	10
12h36	7.	Practice Review	Julia	5
12h41	8.	GeoEd and MCPD	J.C.	10
12h51	9.	CHC-NSC 2018 (www.CHC-NSC2018.ca)	J.C.	5
12h56	10.	Foreign Credential Recognition Project	J.C.	10
13h06	11.	Presentations from various committees	CLSs	10
13h16	12.	New Business Survey work at Six Nations	Bob	2
13h18	13.	Next meeting	J.C.	2
13h20	14.	Adjournment	Bob	1

Prepared by : J.C. Tétreault 2009-06-09	Approved by : ACLS Council 09-06-25	Page Page 1 of 2
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MINUTES

Summary

1. Opening Remarks and call for secretary

Martha Reeve was appointed as secretary.

2. Approval of the agenda

Mover: Blain Martin, Seconder: Jason Wilband. Carried.

3. Approval of minutes

Mover: Anne Cole, Seconder: Cindy Kliaman. Carried.

4. Survey Cost and Capacity Studies

Report is complete but not ready for circulation.

Costs are the same on and off reserves

NRCan is currently working on capacity studies

Anne Cole presented her document – About Surveys on First Nations Reserve Lands.

5. Digital Signatures

Resources are available on MyCLSS to help with digital signature process.

6. Ontario regional office/SGB Report

CLS's have limited access to ILRS. ACLS Council is working with INAC for easy letter access.

More Nations are joining First Nations Land Management, work may increase.

7. Practice Review

Practice review is starting in Ontario this year.

Field inspection will be in Manitoba this year.

8. GeoEd and MCPD

2 new categories have been added to CPD: Meeting Attendance and Self-Study.

Letters have been sent out to those who are non-compliant CPD.

AOLS will be joining CPD tracking system within the next month.

9. NSC 2018

Conference website is now up and running.

Breakdown of seminars/meetings, will have more details later on as well.

10. Foreign Credential Recognition Project

J.C. presented the Pathways to Credentials Recognition of Foreign Trained Lands Surveyors project. Overall issues, funding and start date of project, waiting for project to be accepted.

11. Presentations from various committees

The Public Awareness committee is working on promoting the David Thompson Awards and the centennial surveying monuments.

J.C. brought up the Girls Guides of Canada Survey Badge project, which will be ready for September.

Standards of Practice committee mentioned updating Practice Manual, to include digital signatures. Committee needs new members.

12. New Business

Six Nations Reserve is in need of CLS's to do survey work.

13. Next meeting

October 5th, 2017 12:00pm EDT

14. Adjournment

Mover: Gavin Lawrence, Seconder: Anne Cole

Prepared by : J.C. Tétreault	2009-06-09	Approved by : ACLS Council	09-06-25	Page Page 2 of 2
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